



**MINUTES**  
**PLANNING & EVALUATION COMMITTEE REGULAR MEETING**  
**Thursday, March 14, 2019**  
**1:30 pm – East Center Auditorium**

Posting approved by Chair Donna Coon March 19, 2019 7:56am

**GVR's Mission Statement:** *"To provide recreational, social and leisure education opportunities that enhance the quality of our members' lives."*

**ATTENDEES:** D. Coon, Chair; D. Nichols, Associate Chair; N. Campfield; C. Lambert; D. Messick; J. Maxwell; R. Philpott; J. Rundlett; K. Skytta; T. Stewart; E. Sullwold; D. West; and C. Crothers (ex officio)

**REMOTE ATTENDEES:** None

**ABSENT:** Nichols, LK. Palese and P. Reynolds

**Staff Liaison:** Absent

**Additional Staff:** K. Blumenthal, CEO; D. Jund, Facilities Director; K. Zubicki, Interim Recreation Services Director and T. Demma, Meeting Scribe

**Guests:** 8

**1. CALL TO ORDER**

Chair D. Coon called the meeting to order at 1:30 pm. Roll call by C. Lambert. Quorum established.

**2. ACCEPT MINUTES OF THE FEBRUARY 14, 2019 REGULAR MEETING**

**MOTION: Sullwold / Seconded Approve February 14, 2019 regular meeting minutes.**

**Passed: unanimous**

**3. Chair's Comments**

The Chair paused the meeting and took time to extend her appreciation to the committee members for their participation and contributions to the work of the Planning & Evaluation Committee during this soon to conclude governance year.

#### **4. SOLAR GAIN REPORT**

With J. Mosjje not in attendance D. Jund, Facilities Director, reported on the status of a number of solar panel installations now underway. Chief among them in the expected completion of all canopy solar panel installations within the next 30 days and construction completion for all projects is the end of June or the first of July.

#### **5. GVR BOARD OF DIRECTORS MEETING UPDATE**

Chair Coon reported on topics of interest to the P & E Committee that were addressed during the February 26, 2019 Board of Directors meeting. These were: funding approval of 2018 club requests; review of the 3/5 Year Plan process; and approval for a change in Corporate Policy having regard to how the Initiatives Reserve Fund is to be funded.

#### **6. STATUS REPORT**

##### Pickleball Complex

The Chair reported that the project continues to conform to the earlier established planning and implementation timeline; approval of the site development plan is expected very soon; on March 15 a meeting of the Pickleball Advisory Team will be held having its purpose identifying the type of permanent structure to be constructed; the GVR Foundation continues to work on funding matters; WSM expects bids to be out by the end of April and a contractor selected by the end of May; a submission is to go to Pima County that is one of a number of steps that in the end is to culminate in the issuance of a building permit; and the earlier discussed consultation with the Green Valley Council Planning & Architectural Committee is proceeding with the involvement of D. Jund, Facilities Director, and GVARC personnel.

##### East Center Pickleball Expansion

The Committee was informed that a security gate is yet to be installed and court 1 is experiencing some moisture issues with both matters to be addressed in the coming week; installation of a web cams for assessing in real time playing court use continues to be assessed.

#### **7. FACILITIES MAINTENANCE REPORT**

##### 2019 Club Request Progress

The Chair informed that the metal club is now occupying its space and swim clocks are scheduled to be installed next week.

Tennis court improvements at Madera Vista will start soon. A new post tension concrete surface will built over the current surface.

#### **8. SUB-COMMITTEE UPDATES**

a.) Capital Project Evaluation

The Chair called upon C. Lambert to report on the work of the capital project evaluation sub-committee. Highlighted were the table tennis club's current situation of not having a settled location and the highly ranked survey result pertaining to social gathering spaces.

b.) Center Accessibility

The Chair invited Board Member Sandra Thornton to update the committee on activities associated with center accessibility by physically challenged persons. Among others, the summarized topics included that the Facility Access Ad Hoc Committee has now met 4 times and during those meetings possible improvements were identified including handicapped parking spaces needing more obvious markings; outdoor and indoor signage is not standardized; and there is a need for maps being available for assisting with finding centers and facilities and where restrooms are located.

c.) Proposed Technology Subcommittee

The Chair invited Committee Member Messick to share information about the attributes of establishing a Technology Subcommittee. Such a committee could address a number of safety and cost containment concerns including: automating member sign-in when attending a GVR meeting or function; improving access control to GVR facilities; automate pool closings for assuring member safety; and assessing the benefit-cost of using electric vehicles.

## 9. NEW BUSINESS

### Club Survey and Club Awards Request

The Chair called upon K. Zubicki, Interim Recreation Services Director, to provide an update on the recently conducted club survey of which 41 out of a total of 65 clubs provided a response. It was concluded that it was best to continue with efforts to obtain survey responses from those clubs that have yet to do so and once the survey is closed a summary report be sent to D. Coon. It was mentioned that one of the intended outcomes of the survey is to prepare a profile for each club and have this information available on the GVR website.

### 3 Year Capital Project Plan – 2020

The Chair introduced the meeting document titled Planning & Evaluation Proposal – Capital Project Updated for 2020. It was labelled Exhibit 1. The document provided an overview, a meeting motion to be considered and attachments each providing information on a certain topic. These were: Pickleball Complex, Social Gathering Places, Facilities Expansion for Club and Membership Needs, Future Fitness and Pool Requirements, and Lapidary Consolidation. The Chair related that the intention is to have the motion, if approved, put before the Board of Directors when it next meets on March 22, 2019.

**Motion: D. Coon / Seconded**

**Approve the 2020 Capital Project as an update to the current Three Year Capital Plan as presented as a conceptual framework subject to GVR Board of Directors approval, Fiscal Affairs Committee determination of funding and presentation of cost-benefit analysis for each project prior to approval. Engineering and design should proceed to enable accurate analysis prior to approval of each project.**

Committee members asked questions, obtained response to them and expressed a number of concerns.

**Motion: Skytta / Seconded**

**Call the question**

**Passed: unanimous**

**Vote on the Motion:**

**Passed: 11 Yes 1 No (Crothers) 0 Abstention**

**10. ESTABLISH DATE OF NEXT MEETING**

A date for the next committee meeting was not established

**11. MEMBER COMMENTS – 2**

**12. ADJOURNMENT**

**MOTION: Lambert / Seconded. Adjourn meeting at 3:05 pm.**

**Passed: unanimous**